



EMPLOYMENT OPPORTUNITY

Northern Inter-Tribal Health Authority

FIRST NATIONS, INUIT YOUTH SUMMER EMPLOYMENT STRATEGY SUMMER STUDENT EMPLOYMENT

Ages 15 – 30 years
2 Full-Time Term Positions
Prince Albert, Saskatchewan

The Northern Inter-Tribal Health Authority (NITHA) is a dynamic First Nations healthcare organization providing health program support to four northern partners: Prince Albert Grand Council, Meadow Lake Tribal Council, Lac La Ronge Indian Band, and Peter Ballantyne Cree Nation.

POSITION SUMMARY

The First Nations and/or Inuit Summer Students will report to the respective Unit Manager(s), Human Resources Advisor, or Executive Assistant and perform various duties as assigned. Summer Students will have the opportunity to gain valuable workplace skills essential to success in any workforce. Gaining soft and technical skills and experience. The First Nation and/or Inuit Summer Students will support the operations and information needs of assigned programs by developing and applying appropriate technical and administrative processes; developing and maintaining program-related information gathering and recording processes; understanding program objectives and standards; and applying relevant legislation, policies, and procedures to all activities. The First Nation and/or Inuit Summer Students will work cooperatively within a team environment, contributing to the office's overall efficiency. Summer Students will receive mentorship to support their career development.

QUALIFICATIONS AND EXPERIENCE

Ideal candidates will demonstrate the following:

- Must identify as First Nation or Inuit Youth
- High school or post-secondary student, preferably with an interest in a healthcare career, and **returning to studies in September 2026**
- Entry-level or intermediate work experience or workplace skills training is an asset
- Strong verbal and written communication skills in English
- Proficiency in Microsoft Office applications (Word, Excel, Outlook, PowerPoint) and internet use
- Experience working with a First Nations organization is considered an asset
- Strong organizational skills, with the ability to multitask and work effectively in a team
- Commitment to maintaining confidentiality when handling sensitive information
- A valid Class 5 driver's license is an asset

NITHA offers a competitive salary package. **Applicants must submit a complete application, including a cover letter, resume, and three work or school-related references.** Only those selected for an interview will be contacted.

Closing Date: May 19, 2026

Interested applicants may submit their application in confidence to:



Human Resource Advisor
Northern Inter-Tribal Health Authority
PO Box 787
Prince Albert, SK. S6V 5S4



1 (306) 953-5010 (Fax)
hr@nitha.com (Email)



www.nitha.com