

Telephone: (306) 236-5654  
Fax: (306) 236-6301



8003 Flying Dust Reserve  
Meadow Lake, Saskatchewan  
S9X 1T8

## Meadow Lake Tribal Council

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### Wellness and Addictions Counsellor Employment Opportunity

MLTC was created by nine First Nations located in north-west Saskatchewan who have constitutionally recognized aboriginal rights and Treaty Rights under Treaties #6, #8 and #10. The primary purpose of MLTC is to serve those First Nations in their aspirations for cultural, economic and political autonomy. As a private sector employer engaged primarily in promoting and serving the interests of the member First Nations, MLTC asserts its right to provide preferential treatment to First Nations people, giving them priority in decisions on employment matters such as hiring, and this can extend to measures such as opening competitions only to First Nations people.

- This competition is open to all applicants; and
- Preference will be given to qualified First Nations applicants or other Indigenous applicants who self-declare as being a First Nations person or of other Indigenous ancestry;

The MLTC Health & Social Development Department is seeking (2) dynamic, highly motivated individuals to fill the full-time, term positions of a Wellness and Addictions Counsellor. The Wellness and Addictions Counsellor provide advice, support, case management capacity and development in the areas of mental health services and is the Head Crisis Response Coordinator. Preferred location: Main MLTC Offices in Meadow Lake; alternate location, may be considered: Buffalo Narrows Sub Office.

#### **Duties include but are not limited to:**

- Provide mentorship in culturally relevant mental health counselling.
- Lead second-level crisis response for the MLFNs.
- Offer case management, mentoring, and advisory support to mental health and addictions support workers.
- Provide support and mentorship to crisis and HUB services.
- Identify training needs and deliver short-term training for mental health and addictions support workers.
- Assist with and monitor submission of monthly reports for EMR reporting systems.
- Develop mental health materials to address needs and fill gaps.
- Facilitate capacity-building initiatives in education, prevention, and counselling/therapy groups for wellness/mental health issues.
- Collaborate with NNADAP and Wellness staff to develop training and program initiatives.
- Support community development events as well as integrate cultural and land-based healing approaches.

#### **Qualifications:**

##### *Minimum:*

- Diploma in Nursing, Social Work, or Mental Health and Wellness.
- Experience in human services, community development, counseling, and facilitation.
- Registration or eligibility for registration with a professional association.

##### *Preferred:*

- Bachelor's degree in social work, Nursing, Psychiatric Nursing, Psychology, or a related discipline.
- Experience working in First Nations Health Services.
- At least three (3) years of counseling experience.

- Registration or eligibility for registration with a professional association.
- Possession of or eligibility for Professional Liability Insurance.
- Bachelor Degree in Social Work, Mental Health & Wellness, Psychology, or related discipline
- Experience in First Nations Health Services
- Minimum of three (3) years' experience in counselling
- Registered or eligible for registration with the appropriate professional association.
- Possesses or eligible for Professional Liability Insurance.

*Other:*

- Intermediate to advanced computer skills and experience with computer applications, i.e., EMR, Microsoft Office: Word, Excel, PowerPoint, Access & Outlook.
- Excellent written & verbal communication and presentation skills.
- Excellent interpersonal, time-management, and organizational skills.
- Work within a team setting and independently; working with minimal supervision.
- Demonstrating initiative and adaptability; prioritizing multiple demands.
- Ability to travel extensively, sometimes with short notice, and possession of a valid driver's license.
- Preference will be given to individuals who speak either Cree or Dene.

**Interested applicants are invited to submit:** A letter of application; resume stating qualifications and employment history, copies of credentials, current RCMP Security Clearance (Criminal Record Check with a Vulnerable Sector Check); copy of valid driver's license; and three (3) current professional **supervisory** references to:

**Human Resources Department  
8003 Flying Dust Reserve  
MEADOW LAKE, SK S9X 1T8  
Visit: [www.mltc.net/employment](http://www.mltc.net/employment) to apply.  
Phone: (306) 236-5654 Fax: (306) 236-3509**

For more information, please contact Sandra Millar, Community Wellness Director @ (306) 236-5817. If you are having trouble with applying, please reach out to the HR Department at [hrdepartment@mltc.net](mailto:hrdepartment@mltc.net)

**Deadline: Friday, April 17, 2026**

*MLTC sincerely appreciates and thanks all individuals for their applications,  
however, only those selected for an interview will be contacted.*