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8003 Flying Dust Reserve  
Meadow Lake, Saskatchewan  
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## Meadow Lake Tribal Council

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### **Vaccine & Medical Supply Transport Driver Casual - Employment Opportunity**

*MLTC was created by nine First Nations located in north-west Saskatchewan who have constitutionally recognized aboriginal rights and Treaty Rights under Treaties #6, #8 and #10. The primary purpose of MLTC is to serve those First Nations in their aspirations for cultural, economic and political autonomy. As a private sector employer engaged primarily in promoting and serving the interests of the member First Nations, MLTC asserts its right to provide preferential treatment to First Nations people, giving them priority in decisions on employment matters such as hiring, and this can extend to measures such as opening competitions only to First Nations people.*

- *This competition is open to all applicants; and*
- *Preference will be given to qualified First Nations applicants or other Indigenous applicants who self-declare as being a First Nations person or of other Indigenous ancestry;*

Meadow Lake Tribal Council Health & Social Department is seeking a dynamic, highly motivated individual to fill a Casual position of Vaccine & Medical Supply Transport Driver. The Vaccine & Medical Supply Transport Driver supports the Community Health Programs across the eight (8) Meadow Lake First Nations (MLFNs) ensuring the safe, timely, and compliant transportation of medical equipment, vaccines, and biological materials. The role is critical in maintaining continuity of care in communities, with a strong focus on safety, cold change management and regularity compliance.

The role works closely with MLTC/MLFN nursing staff, and program supervisors to support services such as Immunization (Vaccine Coordination), Bio Hazard box management, equipment retrieval and routine clinical operations. The position functions with a high level of independence while adhering to established policies, protocols, and regulatory requirements, including Transportation of Dangerous Goods (TDG) and infection prevention and control standards.

#### **DUTIES (include but not limited to):**

- Transport medical equipment and supplies between health centres, MLTC, NITHA, nursing stations, and regional facilities
- Safely handle and transport biohazardous materials in accordance with established infection prevention and control standards.
- Coordinate pickup and delivery of vaccines, ensuring strict cold chain management is maintained during transport and storage.
- Comply with all regulatory requirements for the transportation of dangerous goods, including proper labeling, documentation, and handling procedures.

- Maintain accurate transport logs, chain of custody documentation, and inventory tracking records.
- Perform routine checks and basic maintenance of transport containers, coolers, and related equipment.
- Communicate effectively with nursing staff and program leads regarding deliveries, delays, or urgent requests.
- Adhere to all health and safety procedures, policies and organizational protocols, ensuring safe and compliant operations at all times.
- Other duties assigned.

#### **QUALIFICATIONS/ SKILLS/ABILITIES:**

- Current certification in Transportation of Dangerous Good (TDG) is required
- Current certification of Workplace Hazardous Materials Information System (WHMIS) is required.
- Knowledge of safe handling procedures for biohazardous and hazardous materials.
- Experience with vaccine transportation and cold chain management is considered a strong asset.
- Strong documentation and record keeping and attention to detail.
- Valid Class 5 driver's license; experience driving in rural, remote and winter conditions is required.
- Ability to travel frequently and work in remote and Northern communities.
- Ability to speak and/or understand Cree or Dene, along with cultural awareness and sensitivity, is considered a strong asset.

If you are interested, please apply at <https://www.mltc.net/employment/>

**Please be advised, applicants are required to submit:** A letter of application, resume stating qualifications and work experience, copies of credentials, current RCMP Security Clearance (Criminal Record Check inclusive of the Vulnerable Sector Check), a copy of your valid driver's license, and three (3) recent professional **supervisory** references.

If you are having trouble with applying, please reach out to the HR Department at [hrdepartment@mltc.net](mailto:hrdepartment@mltc.net)

For more information, please contact Stacy Gladue, Nursing Program Director @ (306) 236-5817.

**DEADLINE: Friday, May 8, 2026**

*MLTC sincerely appreciates and thanks all individuals for their applications, however, only those selected for an interview will be contacted.*