

Telephone: (306) 236-5654
Fax: (306) 236-6301



8003 Flying Dust Reserve
Meadow Lake, Saskatchewan
S9X 1T8

Meadow Lake Tribal Council

Resource Worker **Employment Opportunity** Buffalo Narrows Sub Office

MLTC was created by nine First Nations located in north-west Saskatchewan who have constitutionally recognized aboriginal rights and Treaty Rights under Treaties #6, #8 and #10. The primary purpose of MLTC is to serve those First Nations in their aspirations for cultural, economic and political autonomy. As a private sector employer engaged primarily in promoting and serving the interests of the member First Nations, MLTC asserts its right to provide preferential treatment to First Nations people, giving them priority in decisions on employment matters such as hiring, and this can extend to measures such as opening competitions only to First Nations people.

- *This competition is open to all applicants; and*
- *Preference will be given to First Nation or other Indigenous applicants who possess the qualifications, knowledge and skills to meet the minimum suitability requirements as stated for the position*

MLTC Child & Family Services Department is seeking a highly motivated, dynamic individual to fill the full-time, permanent, position of Resource Worker. The successful candidate will have the opportunity to work closely within the Child & Family Services Team to establish, maintain, train and support the ongoing development of a broad range of alternate/foster care resources for children when out-of-home placement becomes necessary to ensure the safety/protection of a child. The Resource Worker will provide families with an accurate picture of the goals and expectations of 'Alternate Care & Foster Care' and the role of the caregiver.

MLTC CFS offers competitive wage comparison with an "MLTC Premium" top up on salary. We also offer a comprehensive benefit plan including Dental, Extended Health, Sick Leave and a Pension Plan match.

Duties include but are not limited to:

- Develop a variety of large-scale community-based recruitment campaigns to recruit family placements for children with a wide range of needs. Ensure resource recruitment is an on-going process that utilizes a variety of mediums.
- Identify family criteria for approval as care givers and provide recommendations on whether or not the applicants meet the required standards for approval.
- Conduct collaborative/individual comprehensive assessments on potential kinship families in assessing their capabilities in caring for children.
- Conduct annual alternate care home reviews to ensure care providers continue to meet service standards.
- Implement and deliver specified formal pre-service training, and other training that identifies/documents individualized training needs for alternate care givers.
- Provide leadership/advocacy/public education through participation and support for the ongoing developmental processes of the communities/families/children involved in alternate care.
- Will deliver the PRIDE Training to all prospective foster parents.

Qualifications:

Minimum:

- Relevant education and/or experience may be considered.
- Certificate of Social Work is a definite asset.

Preferred:

- A Bachelor of Social Work Degree from a recognized post-secondary institution.
- 2-4 years related experience in Alternate/Foster Care program(s).

Other:

- Intermediate to advanced computer skills and experience with computer software/database applications; ability to utilize Microsoft Office (Word, Excel, Outlook, Access, PowerPoint), E-mail, and Internet;
- Demonstrated ability to maintain accurate documentation and records.
- Excellent interpersonal, organizational, planning, and communication skills; creative, innovative, organized, reliable, and dependable.
- Ability to work effectively in a team environment with staff, other MLTC departments, and the First Nation communities.
- Demonstrated knowledge of First Nations history, from colonization to present day, this includes but not limited to the emotional, psychological and spiritual effects of First Nations people.
- Demonstrated knowledge of family systems theory and case management practices.
- Asset would be understanding of CFS Agency Standards, practice, policies and procedures in first nations community.
- Maintain confidentiality and safe keeping of agency/client information.
- Willingness to travel extensively and possession of a valid Class 5 Driver's License.
- Preference will be given to individuals who speak Cree and/or Dene.
- PRIDE Trainer facilitator is considered an asset; will provide training if required.

Interested applicants are invited to submit: A letter of application; resume stating qualifications and employment history, copies of credentials, current RCMP Security Clearance (Criminal Record Check with a Vulnerable Sector Check); copy of valid driver's license; and three (3) current professional *supervisory* references to:

**Human Resources Department
8003 Flying Dust Reserve
MEADOW LAKE, SK S9X 1T8
Email: hrdepartment@mltc.net
Phone: (306) 236-5654 Fax: (306) 236-3509**

For more information, please contact our *CFS Supervisors* @ (306) 236-8287. Also, please visit the MLTC website @ www.mltc.net.

Deadline: Friday, January 2, 2026

*MLTC sincerely appreciates and thanks all individuals for their applications,
however, only those selected for an interview will be contacted.*