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8003 Flying Dust Reserve
Meadow Lake, Saskatchewan
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Meadow Lake Tribal Council

Family Support Worker Employment Opportunity

MLTC was created by nine First Nations located in north-west Saskatchewan who have constitutionally recognized aboriginal rights and Treaty Rights under Treaties #6, #8 and #10. The primary purpose of MLTC is to serve those First Nations in their aspirations for cultural, economic and political autonomy. As a private sector employer engaged primarily in promoting and serving the interests of the member First Nations, MLTC asserts its right to provide preferential treatment to First Nations people, giving them priority in decisions on employment matters such as hiring, and this can extend to measures such as opening competitions only to First Nations people.

- This competition is open to all applicants; and
- Preference will be given to First Nation or other Indigenous applicants who possess the qualifications, knowledge and skills to meet the minimum suitability requirements as stated for the position

MLTC Child & Family Services Department is seeking highly motivated individuals to fill two full-time, permanent positions of Family Support Worker.

The successful candidates will work as part of the MLTC CFS Team in providing direct services in family support on needs-based system. The individuals will be sensitive, compassionate and professional in all areas relating to CFS program needs, issues and concerns; will apply a holistic approach to individual, family, and community healing/development by honoring and being knowledgeable about the inner-connectedness of the emotional, mental, spiritual, and physical aspects.

When working with families, the Family Support Worker role may expand into a generalist role to meet the needs of the family. Each role, and adaptation in duties require the direction and consultation of an MLTC CFS Supervisor. The term generalist entails multiple roles within Child and Family Services, that offer wellbeing and safety to the child and family.

MLTC CFS offers competitive wage comparison with an “MLTC Premium” top up on salary. We also offer a comprehensive benefit plan including Dental, Extended Health, Sick Leave and a Pension Plan match.

Duties: (Include, but not limited to)

- Assist in the development/implementation of prevention, child protection, and family support service initiatives.
- Work with parents and families in order to intervene and remediate the issues/conditions that may exist within the family, which cause that child/ren to be in need of protection as per legal mandate of the Saskatchewan Child & Family Services Act.
- Conduct child protection enquiries as assigned by the MLTC CFS Supervisor and prepare for entry to case management system.
- Document all factual evidence and case decisions on client files.
- Determine the level of risk to personal safety to children and complete a written risk assessment on all child protection files, through existing practice of Structured Decision Making (SDM) tools.

- Initiate legal proceedings, when out of home placement is necessary, as required by policy and the Saskatchewan Child & Family Services Act.
- Provide emergency on-call services after hours as scheduled.

Qualifications:

Minimum:

- Appropriate combination of education and work experience may be considered.
- Certificate in Social work.
- Must be working towards or willing to obtain Bachelor of Social Work
- The applicants must have experience in providing support and services with children and families.

Preferred:

- Bachelor degree in Social Work.

Other:

- Intermediate to advanced computer skills and experience with computer software/database applications; ability to utilize Microsoft Office (Word, Excel, Outlook, Access, PowerPoint), E-mail, and Internet;
- Demonstrated ability to maintain accurate documentation and records; ability to manage competing priorities and meet tight deadlines.
- Excellent interpersonal, organizational, planning, and communication skills; creative, innovative, organized, reliable, and dependable.
- Ability to work effectively in a team environment with staff, other MLTC departments, and the First Nation communities.
- Demonstrated knowledge of First Nations history, from colonization to present day, this includes but not limited to the emotional, psychological and spiritual effects of First Nations people.
- Demonstrated knowledge of family systems theory and case management practices.
- Be knowledgeable in the dynamics of child abuse/neglect, disability and other special needs, family violence, addictions, poverty, and oppression.
- Asset would be understanding of CFS Agency Standards, practice, policies and procedures in first nations community.
- Maintain confidentiality and safe keeping of agency/client information.
- Willingness to travel extensively and possession of a valid Class 5 Driver's License.
- Preference will be given to individuals who speak Cree and/or Dene.

Interested applicants are invited to submit: A letter of application, resume stating qualifications and work experience, copies of credentials, current RCMP Security Clearance (Criminal Record Check, inclusive of the Vulnerable Sector), a copy of your valid driver's license, and three (3) current professional ***supervisory*** references.

Human Resources Department
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For more information, please contact our *CFS Supervisors* @ (306) 236-8287. Also, please visit the MLTC website @ www.mltc.net.

Deadline: Friday, January 2, 2026

MLTC sincerely appreciates and thanks all individuals for their applications, however, only those selected for an interview will be contacted.