



MONTREAL LAKE CREE NATION

P.O BOX 210 MONTREAL LAKE CREE NATION, SK S0J-1Y0 PH: 306-663-5349 FAX: 306 663-5320



EMPLOYMENT OPPORTUNITY



PRIMARY CARE NURSE (0.75 FTE)

OPEN COMPETITION

ROLE: Under the direction of the Nurse in Charge, the Primary Care Nurse with Additional Authorized Practice (AAP) is required to provide primary care nursing services, including 24 hours emergency services to the community of Montreal Lake Cree Nation; plans and carries out a Community Health Nursing program in conjunction with the MLCN Nursing Program objectives, guidelines procedures and policies, and the needs of the community; provides a nursing treatment service to the community; advises the Nurse in Charge on matter relating to nursing; maintain liaison with the Band Administration and the community; and perform other duties as delegated by Nurse in Charge.

RESPONSIBILITIES:

Primary Care Services:

- Is responsible to act in a professional manner, to be accountable for his/her own practice, and to maintain competence (knowledge, skill, judgement) in all aspects of his/her nursing practice.
- Works collaboratively with other members of the health care team members.
- Appropriately utilizes the CRN Clinical Tools and the Northern Nursing Specialty Practice Documents in addressing limited medical disorders for the client.
- Demonstrates accountability for client care decisions made within his/her practice.
- Performs a thorough physical examination of the client to determine requirements for outpatient treatment or determine whether medical attention is necessary following the CRN Clinical Decision Tools and Northern Nursing Specialty Practice Documents.
- Co-ordinates services and care with the patient to ensure continuity and follow-up.
- Referring clients who require medical or dental care
- Completes a comprehensive documentation using SOAP charting on EMR.
- Complies with all relevant legislation, code of ethics, regulations, policies, and procedures.
- Shares expertise and experience with colleagues, interdisciplinary groups, and partners.

Public Health Services:

- Controlling communicable diseases for all ages.
- Immunizations as required.
- Assessing community health needs.
- Recording on the appropriate health record, either paper or electronic.
- Planning and conducting health education programs.



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QUALIFICATIONS:

- Registered with Saskatchewan Registered Nurses' Association as an RN with Additional Authorized Practice.
- Maintains certification in ACLS, PALS, ITLS, and CPR HCP.
- Obtains and maintains certification in Transfer of Dangerous Goods.
- Maintains certification in immunizations (Innoculist).
- High level of critical and logical thinking analysis, and/or reasoning to identify underlying principles, reasons, or facts.
- High degree of resourcefulness, flexibility, and ability to respond quickly in a dynamic and changing environment.
- Computer literacy, including effective working skills of MS Word, Excel, and email required.
- Experience working in a Cree community, knowledge of Cree culture and ability to communicate in Cree would be an asset.
- Ability to work independently and within a group.
- Ability to be flexible in scheduling work rotations.
- Class 5 Drivers License accompanied with a clean drivers' abstract.
- Current Satisfactory Criminal Record Clearance & Vulnerable Sector Check.

DEADLINE FOR APPLICATIONS:

October 1, 2025 or until filled

INTERVIEW DATE:

Successful applicants will be called for interview.

HOW TO APPLY:

Interested candidates are welcome to submit application package with a cover letter & resume with a detailed work history and education. Please include any credentials pertaining to the position to the following:

Andrea Naytowhow – WCHC Office Manager/HR

Email: andrea@whealth.ca

Phone: (306) 663-5995

Fax: (306) 663-4644

Note: Your references MUST be people who you reported to and had directly supervisory authority of you. In the cover letter please indicate permission to contact references