

Telephone: (306) 236-5654
Fax: (306) 236-6301



8003 Flying Dust Reserve
Meadow Lake, Saskatchewan
S9X 1T8

Meadow Lake Tribal Council

Resource Worker **Employment Opportunity** Buffalo Narrows Sub Office

MLTC was created by nine First Nations located in north-west Saskatchewan who have constitutionally recognized aboriginal rights and Treaty Rights under Treaties #6, #8 and #10. The primary purpose of MLTC is to serve those First Nations in their aspirations for cultural, economic and political autonomy. As a private sector employer engaged primarily in promoting and serving the interests of the member First Nations, MLTC asserts its right to provide preferential treatment to First Nations people, giving them priority in decisions on employment matters such as hiring, and this can extend to measures such as opening competitions only to First Nations people.

- *This competition is open to all applicants; and*
- *Preference will be given to qualified First Nations applicants or other Indigenous applicants who self-declare as being a First Nations person or of other Indigenous ancestry;*

MLTC Child & Family Services Department is seeking a highly motivated, dynamic individual to fill the full-time, permanent, position of Resource Worker. The successful candidate will have the opportunity to work closely within the Child & Family Services Team to establish, maintain, train and support the ongoing development of a broad range of alternate/foster care resources for children when out-of-home placement becomes necessary to ensure the safety/protection of a child. The Resource Worker will provide families with an accurate picture of the goals and expectations of 'Alternate Care & Foster Care' and the role of the caregiver.

MLTC CFS offers competitive wage comparison with an "MLTC Premium" top up on salary. We also offer a comprehensive benefit plan including Dental, Extended Health, Sick Leave and a Pension Plan match.

Duties include but are not limited to:

- Develop a variety of large-scale community-based recruitment campaigns to recruit family placements for children with a wide range of needs. Ensure resource recruitment is an on-going process that utilizes a variety of mediums.
- Provide prospective alternate care families with sufficient information and understanding that allows them to make informed decisions about participating in the alternate care delivery system and adhering to the alternate care program requirements.
- Identify family criteria for approval as care givers and provide recommendations on whether or not the applicants meet the required standards for approval.
- Conduct collaborative/individual comprehensive assessments on potential kinship families in assessing their capabilities in caring for children.
- Conduct annual alternate care home reviews to ensure care providers continue to meet service standards.
- Implement and deliver specified formal pre-service training, and other training that identifies/documents individualized training needs for alternate care givers.

- Participate and assist in the ongoing development, design, and expansion of services and procedures required to meet the individual needs of children and families. Make recommendations for ongoing policy development and revisions.
- Provide leadership/advocacy/public education through participation and support for the ongoing developmental processes of the communities/families/children involved in alternate care.
- Will deliver the PRIDE Training to all prospective foster parents.
- Apply effective case management skills; organizational skills/techniques to manage a diverse demanding workload.
- Ensure all service delivery mandates and reporting requirements are adhered to as required by The Child & Family Services Act and MLTC CFS Policy.

Qualifications:

Minimum:

- Relevant education and/or experience may be considered.
- Certificate of Social Work is a definite asset.

Preferred:

- A Bachelor of Social Work Degree from a recognized post-secondary institution.
- 2-4 years Related experience in Alternate/Foster Care program(s).

Other:

- Knowledge of First Nation communities and their histories/traditions; knowledgeable with and understand First Nation barriers/issues.
- Excellent communication skills (Verbal/Written); able to conduct interviews with prospective care givers (individuals/families).
- Demonstrated knowledge in computer software applications (i.e., Microsoft Office-Word, Excel, PowerPoint and Outlook; AIS Database, etc.).
- Ability to speak either Cree or Dene is a definite asset.
- Willingness to travel extensively and possession of a valid Class 5 Driver's License.
- PRIDE Trainer facilitator is considered an asset; will provide training if required.
- Work within a team setting and independently.

Interested applicants are invited to submit: A letter of application; resume stating qualifications and employment history, copies of credentials, current RCMP Security Clearance (Criminal Record Check with a Vulnerable Sector Check); copy of valid driver's license; and three (3) current professional *supervisory* references to:

**Human Resources Department
8003 Flying Dust Reserve
MEADOW LAKE, SK S9X 1T8
Email: hrdepartment@mltc.net
Phone: (306) 236-5654 Fax: (306) 236-3509**

For more information, please contact a *CFS Supervisor* @ (306) 236-8287. Also, visit our website at www.mltc.net

Deadline: Friday, October 3, 2025

*MLTC sincerely appreciates and thanks all individuals for their applications,
however, only those selected for an interview will be contacted.*