

8003 Flying Dust Reserve  
Meadow Lake, Saskatchewan  
S9X 1T8



Phone: (306) 236-5654  
Fax: (306) 236-6301

## Meadow Lake Tribal Council

---

### **LLRC Numeracy Consultant (2025-2026 School Year Contract) Employment Opportunity**

*MLTC was created by nine First Nations located in north-west Saskatchewan who have constitutionally recognized aboriginal rights and Treaty Rights under Treaties #6, #8 and #10. The primary purpose of MLTC is to serve those First Nations in their aspirations for cultural, economic and political autonomy. As a private sector employer engaged primarily in promoting and serving the interests of the member First Nations, MLTC asserts its right to provide preferential treatment to First Nations people, giving them priority in decisions on employment matters such as hiring, and this can extend to measures such as opening competitions only to First Nations people.*

- *This competition is open to all applicants; and*
- *Preference will be given to qualified First Nations applicants or other Indigenous applicants who self-declare as being a First Nations person or of other Indigenous ancestry;*

The Meadow Lake Tribal Council is seeking a LLRC Numeracy Consultant to join the Office of Education. The LLRC Numeracy Consultant will support the implementation of the LLRC curriculum, best-practice instructional strategies, and assessment initiatives. This position will use an Indigenous lens to coordinate and support teachers in implementing LLRC Curriculum competencies, strength-based assessment for learning that align with School Success Plans and Land-Based Calendars. This position will develop meaningful and supportive relationships with MLFN schools, to ensure consistency between program supports and MLTC.

#### ***Duties & Responsibilities:***

#### **Projects Collaboration:**

- Attend regular internal meetings with Coordinators/Consultants based on the involvement in regard to the specific initiatives
- Responsible for the implementation of school-based needs and providing long-range second-level service & delivery – modeling, co-planning, co-teaching, co-assessment.
- Responsible for timely feedback/reporting of project outcomes and successes to the coordinator
- Monitoring and follow-up on project timelines
- Regular communication with designated school-based administrators and coordinators/consultants/coaches

### **PD Delivery**

- Facilitation of PD presentation (provide rationale for contract requests/fee for service for PD, school-based needs and external consultants, content development, resource material preparation)
- Support for all event planning details and collaboration with team members

### **Budgets & Reports**

- Collaborate as a team to provide estimates for ordering of resources and PD delivery
- Responsible for submission of monthly reports and data to Coordinators.

### **Specific Roles & Responsibilities**

- Providing consulting services to Mathematics teachers within 9 MLFN schools.
- Assisting school-based administrators and teachers in researching and implementing best practices in the delivery of mathematics programs.
- Supporting the implementation of the approved curriculum, and quality instruction and assessment at all MLFN schools.
- Implementing best practices of teacher/catalyst improvement to assist all MLFN teachers and catalysts in improving their quality of instruction and assessment including, but not limited to team teaching, modeling, one-on-one in class support and assistance with lesson development.
- Providing support and professional development for Math Catalysts in Tier 2 math intervention.
- Assist with MLTC Office of Education initiatives and other duties as assigned

*It is the responsibility of all Office of Education staff to read and abide by the following MLTC documents:*

- The Human Resources Policies Manual.
- The Office of Education Employee Code of Ethics.
- The Office of Education Vision and Mission Statement; the Values and Beliefs Statement.
- The Office of Education Standard Operating Procedures Manual
- The Office of Education Strategic Plans

### **Required Education, Knowledge, Qualifications and Experience:**

- A Bachelor's Degree in Education; a Master's Degree or commitment to begin studies in a field appropriate to the Math education.
- Saskatchewan Professional A Teachers' Certification or the ability to obtain such standing; and a minimum of five (5) years of teaching experience.
- Experience in working with First Nations' Schools & Communities.
- Willing to travel to the First Nation Communities; work within a team setting and independently.
- Support land, language, relationship & culture initiatives
- Knowledge and/or willingness to obtain training to support MLTC's initiatives including, but not limited to:
  - Assessment for Learning Model (triangulation evidence)
    - Diagnostic Assessments (BCM and Common Math Assessment), Formative Assessments (in-house tracking) and Summative Assessments
  - Microsoft Office
  - MLTC Common Report Card
  - Maplewood

- Google Suite
- Experience working with the concepts of Data Driven Instruction, understanding by Design, and Differentiated Instruction
- Others as assigned.

**Interested applicants are invited to submit:** A letter of application; resume stating qualifications and employment history, copies of credentials, current RCMP Security Clearance/Vulnerable Sector Check; copy of valid driver's license; and three (3) current professional *supervisory* references to:

**Human Resources Department  
8003 Flying Dust Reserve  
MEADOW LAKE, SK S9X 1T8  
Email: [hrdepartment@mltc.net](mailto:hrdepartment@mltc.net)  
Phone: (306) 236-5654 Fax: (306) 236-1357**

For more information, please contact Lisa Chatelaine, Superintendent of Education @ (306) 236-5654 or visit the MLTC website at [www.mltc.net](http://www.mltc.net).

**Deadline: Friday, September 5, 2025**

*MLTC sincerely appreciates and thanks all individuals for their applications,  
however, only those selected for an interview will be contacted.*