



**Meadow Lake Tribal Council
8003 Flying Dust Reserve
Meadow Lake, Saskatchewan
S9X 1T8**

**Phone: (306) 236-5654
Fax: (306) 236-6301**

Nursing Program Director Employment Opportunity

Meadow Lake Tribal Council (MLTC) was created by nine First Nations located in north-west Saskatchewan who have constitutionally recognized aboriginal rights and Treaty Rights under Treaties #6, #8 and #10. The primary purpose of MLTC is to serve those First Nations in their aspirations for cultural, economic and political autonomy. As a private sector employer engaged primarily in promoting and serving the interests of the member First Nations, MLTC asserts its right to provide preferential treatment to First Nations people, giving them priority in decisions on employment matters such as hiring, and this can extend to measures such as opening competitions only to First Nations people.

- *This competition is open to all applicants; and*
- *Preference will be given to qualified First Nations applicants or other Indigenous applicants who self-declare as being a First Nations person or of other Indigenous ancestry.*

The Meadow Lake Tribal Council is seeking a dynamic, motivated individual to fill a full-time permanent position of Nursing Program Director for the Health & Social Development Department. The Nursing Program Director will provide leadership and program support to the Nursing Program and the Meadow Lake First Nations. The Nursing Program Director will be dedicated to recruiting qualified nursing staff for areas of Community Health, Primary Care, Home and Community Care programming. This position will also be responsible to ensure Physician Services and Pharmacy Services are available and accessible to communities and provide support to the Maternal Child Health Program.

Qualifications and Experience:

- **Minimum:**
 - Bachelor's degree in nursing with 3 years nursing administration experience
 - Diploma in Administration is an asset
 - 3 to 5 years clinical and northern nursing experience
- **Preferred:**
 - Master's degree in nursing, or health science, or/ public health administration with 2 years nursing administration experience
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- **Other:**
 - An equivalent combination of education and experience may be considered.
 - Must have current registration with the CRNS.
 - Candidate must have experience working with Indigenous clients

Required Skills & Abilities

- Communicates effectively in person and in writing. Experienced in writing policy, reports, proposals, and creating presentations, as well as quality assurance standards
- Proficient with computers, i.e., Microsoft Office - Word, Excel, PowerPoint and Outlook.
- Ability to implement strategic priorities, work plans, and develop reports as required.
- Possesses organizational and time/resource management skills
- Demonstrates good interpersonal skills and possesses the ability to work with a wide variety of people and stakeholders.
- Strong critical thinking skills deal effectively with complex, specialized information which requires expert knowledge including the credibility to interpret events or concepts.
- Demonstrates strong leadership skills and encourages growth amongst individuals, which enhances team performance
- Advocacy skills
- Ability to travel extensively and possession of a valid driver's licence
- Willingness to work flexible hours as required
- The ability to speak and understand Cree and/or Dene is a definite asset.

Interested applicants are invited to submit: A letter of application, resume stating qualifications and related work experience, copies of credentials and driver's license, current satisfactory RCMP Security Clearance/Vulnerable Sector Check, and a list of three (3) current professional *supervisory* references to:

**Human Resources Department
8003 Flying Dust Reserve
MEADOW LAKE, SK S9X 1T8
Email: hrdepartment@mltc.net
Phone: (306) 236-5654 Fax: (306) 236-3509**

For more information, please contact Marcia Mirasty, Senior Director of Health and Social Development @ (306)236-5817 or visit the MLTC website at www.mltc.net

Deadline: Tuesday, March 11, 2025

*MLTC sincerely appreciates and thanks all individuals for their applications,
however, only those selected for an interview will be contacted.*