



Meadow Lake Tribal Council
8003 Flying Dust Reserve
Meadow Lake, SK S9X 1T8
Phone: (306) 236-5654
Fax: (306) 236-6301

Senior Director of Child & Family Services Employment Opportunity

MLTC was created by nine First Nations located in north-west Saskatchewan who have constitutionally recognized aboriginal rights and Treaty Rights under Treaties #6, #8 and #10. The primary purpose of MLTC is to serve those First Nations in their aspirations for cultural, economic and political autonomy. As a private sector employer engaged primarily in promoting and serving the interests of the member First Nations, MLTC asserts its right to provide preferential treatment to First Nations people, giving them priority in decisions on employment matters such as hiring, and this can extend to measures such as opening competitions only to First Nations people.

- *This competition is open to all applicants; and*
- *Preference will be given to First Nation or other Indigenous applicants who possess the qualifications, knowledge and skills to meet the minimum suitability requirements as stated for the position*

MLTC Child & Family Services Department is seeking a dynamic, motivated individual to fill the full-time, permanent position of Senior Director.

This position is responsible for the management, direction, and administration of the Child and Family Services (CFS) programs. The Senior Director of CFS reports to the MLTC CEO and is a member of the MLTC Executive Management Team.

The Senior Director of CFS is responsible for the successful leadership and management of the organization according to the strategic direction set by the Board of Directors of MLTC Child and Family Services Inc. The Senior Director of CFS executes directives and priorities set by the Board consistent with the best practices in First Nations Child & Family Services Programming.

POSITIONS DUTIES (include but not limited to):

- Participates as a member of Executive Management Team in advising and directing the Tribal Council as a whole to advance and protect the interests of the nine member First Nations.
- Works with Governance Board, set up meetings and work with Chair/CEO.
- Is familiar with C92 and able to assist with the collective agreement.
- Program Development
 - Ensures program standards and policies meet the needs of the Meadow Lake First Nations, are equitable to the Province of Saskatchewan, and are culturally appropriate, with current program practices.
- Case Management
 - Supports and guides CFS supervisors and CFS staff in case practice, consultation, direction, and priorities in Child Protection.
- Compliance
 - Ensures CFS Agency activities meet the terms and conditions of both Federal and Provincial Child and Family Services agreements, legislation, and the, standards and policies.
- Financial Planning and Management
 - Responsible for overall financial management of the CFS Agency.
- Risk Management
 - Establish a positive, healthy and safe work environment in accordance with all appropriate legislation and regulations.
- Other general duties.

QUALIFICATIONS:

Minimum:

- Bachelor's Degree in Social Work may be considered.
- A combination of relevant education and experience may be considered.

Preferred:

- Master's Degree in Social Work
- Five (5) or more years of progressive management experience in Child and Family Services and/or First Nations health organizations with the supervision of staff.

Other:

- Knowledge of all federal and provincial legislation applicable to a First Nations' incorporated organization affecting Child and Family Services.
- Knowledge of current First Nations Child and Family challenges and opportunities.
- Knowledge of leadership and management principles as they relate to First Nations Child and Family organizations.
- Knowledge of human resources management, financial management, and project management.

SKILLS/ABILITIES:

- Excellent interpersonal skills to effectively facilitate meetings and to deliver intelligent insightful presentations.
- Must have excellent communication (written/verbal) skills.
- Proficiency in computer applications (i.e. AIS/RedMane Databases; Microsoft: Word, Excel, Outlook, etc.).
- Must demonstrate a high level of professionalism, integrity, and personal wellness.
- Willingness to travel extensively and possession of a valid driver's license.
- The ability to speak and understand Cree and/or Dene is a definite asset.

Interested applicants are invited to submit: A letter of application, resume stating qualifications and related work experience, copies of credentials, current RCMP Security Clearance (Criminal Record Check inclusive of the Vulnerable Sector Check), copy of valid driver's license, and three (3) current professional *supervisory* references to:

**Human Resources Department
8003 Flying Dust Reserve
MEADOW LAKE, SK S9X 1T8
Email: hrdepartment@mltc.net
Phone: (306) 236-5654 Fax: (306) 236-3509**

For more information on position requirements, please contact *Gordon Iron, CEO* at (306) 236-5654. Also, please visit our website at www.mltc.net.

Deadline: Friday, September 27, 2024

*MLTC sincerely appreciates and thanks all individuals for their applications,
however, only those selected for an interview will be contacted.*