

Exposure – Creating Travel AE’s or TE’s – IOM WS	Name of Activity: Travel – Creating an Exposure Acquisition Event and/or Transmission Event		
	Role performing Activity:		
Panorama – IOM WORK STANDARD	Location:	Department:	
	Document Owner:		
	Date Prepared: May 14, 2018	Last Revision Apr 2022	Date Approved:

Travel is recorded as a Risk Factor.

A/E = When travel is determined to be the ‘most likely source’ of infection an A/E is must be created to indicate this.

T/E = When travel is discovered as a high risk transmission risk, a T/E may be created (measles on a plane) to highlight the flight numbers etc to other investigators. (This is in addition to the single T/E for contact #)

See reference documents ‘Exposures and Contacts by disease’ to assist determining if exposures are needed.

Essential Tasks: Assumptions: Client and investigation are both in context.	
1.	<p>Adding an Acquisition Event related to travel (including most likely source indicator)</p> <p>LHN > INVESTIGATION > EXPOSURE SUMMARY Exposure Summary page opens</p> <ul style="list-style-type: none"> ➤ Scroll down to acquisition event summary ➤ Click on “Multiple AE Entry” Button (Do not use the Exposure Quick Entry Button at this time) ➤ Type Exposure name – (Disease name) – Inv ID #____ ➤ Enter Acquisition Start date and end date (Dates of travel that include incubation period) <ul style="list-style-type: none"> ○ NOTE: These are the dates when the individual most likely acquired the infection (Period of Incubation) ➤ Type in Location Name – where they travelled to (i.e. name of city/country/resort) ➤ Select Setting Type from drop down list – select travel ➤ Select Exposed from drop down list - if applicable ➤ Click on the radio button for “Most Likely Source” <i>if this is determined to be the source</i> ➤ Responsible Organizational Unit defaults to blank – leave blank ➤ Click on “Add” Button ➤ Scroll down to the bottom of the page and Click on “Save” Button

2. Adding a Transmission Event related to travel

LHN > INVESTIGATION > EXPOSURE SUMMARY

Exposure Summary page opens

- Scroll down to transmission event summary
- Click on “Multiple TE Entry” Button
- Type Exposure name – (Disease name) Contacts – Inv ID #____
- Enter Transmission Start date and end date (Dates of travel while communicable)
 - **NOTE: These are the dates where the individual may have exposed others to the infection**
- Type in Location Name (flight number, resort name, etc)
- Select Setting Type from drop down list - travel
- Responsible Organizational Unit defaults to blank – leave blank
- Click on “Add” Button
- Scroll down to the bottom of the page and Click on “Save” Button