

Panorama – IOM WORK STANDARD	Name of Activity: Exposures – Transmission Events (TE) & Total # of Contacts		
	Role performing Activity:		
Location:		Department:	
Document Owner:			
Date Prepared: June 5, 2018		Last Revision: May 2022	Date Approved:

Purpose: One Transmission event will be created for the entire communicable period to capture the total number of contacts named.

All contact lists/worksheets with individual/group exposure details will be uploaded into the case investigation.

Optional – for specific events that require separate TE ID# for high risk contact groups/dates (i.e. measles), multiple TEs may be created.

What's new:

- Quick Entry Button has been replaced by “Multiple TE Entry” Button.
- Transmission Event QE/Transmission Event Header - Transmitter Role droplist has been added, (may need to be configured)
- Transmission Event QE/Transmission Event Header - Mode of Transmission droplist has been added (may need to be configured)
- Transmission Event QE/Transmission Event Header - Nature of Transmission picklist has been added, this is not configured
- New Button Added titled “Exposure Quick Entry”, opens up the Exposure Quick Entry Screen, **(Do not use the Exposure Quick Entry Button at this time)**
- Transmission Event Header is now titled “Transmission Event Details”

Essential Tasks: Client and Investigation are in context	
1.	<p>Adding a Transmission Event LHN > INVESTIGATION > EXPOSURE SUMMARY</p> <ul style="list-style-type: none"> ➤ Exposure Summary page opens ➤ Scroll down to transmission event summary ➤ Click on “Multiple TE Entry” Button (Do not use the Exposure Quick Entry Button at this time) ➤ Type ‘Exposure name’ as; (Disease name) Contacts– Inv ID # ____ (as per DCW) <ul style="list-style-type: none"> • i.e. <i>Hepatitis A – Contacts – Inv ID 323</i> ➤ Enter “Transmission Start” date as earliest possible communicable date or first date of notification period for STIBBI (i.e. 60 day period for Chlamydia) <ul style="list-style-type: none"> ○ NOTE: This is the date where the individual may have exposed others to the infection (Period of Communicability or for STBBI the Period of contact tracing) ➤ Enter “Transmission End” date as latest possible communicable date

(for STBBIs - use the date the contact list was obtained from the index as this is reporting the total number of contacts identified within that time frame (i.e. 60 days) rather than the total communicable period).

- Type in Location Name - if applicable
- Select Setting Type from drop down list - if applicable (select 'multiple settings' – if creating only to enter the total number of contacts- as in step 2 below).
- Responsible Organizational Unit defaults to blank – leave blank
- Click on “Add” Button
- Scroll down to the bottom of the page and Click on “Save” Button

2. Entering the total # of Contacts (Required for all investigations that involve contacts)

LHN > INVESTIGATION > EXPOSURE SUMMARY

- Exposure Summary page opens
- Click on the TE ID # (hyperlink) you wish to assign contacts to
- Maintain Transmission Event Details page will open
- Scroll down to 'Unknown/Anonymous contacts' row
 - click on 'show Unknown/Anonymous Contacts'
 - **NOTE: This field will be used to capture an aggregate number of all known, unknown and anonymous contacts**

Transmission Event Details	⌵ Show Transmission Event Details
Source	✓ Contains Data ⌵ Show Source
Source Details	⌵ Show Source Details
Transmission Event Investigator Information	⌵ Show Transmission Event Investigator Information
Acquisition Events	⌵ Show Acquisition Events
Unknown/Anonymous Contacts	⌵ Show Unknown/Anonymous Contacts
Transmission Event Date/Time	⌵ Show Transmission Event Date/Time

- Scroll down past fields (these may be used in the future, but not currently needed)
 - Name – Do not use
 - Contact info – Do not use
 - Contact details – Do not use
 - Disposition – Do not use
 - Disposition Details – Do not use
- Type in “Anonymous Contacts” – Total number of all contacts (these are ‘anonymous’ to Panorama – you may actually have names etc)
- “Anonymous contact Details” narrative section – Enter pertinent details if required

Anonymous Contacts:

Anonymous Contact Details:

Total All Contacts: 7

- Scroll to bottom and click on "Save" Button

3. NOTE: All Case Investigations with associated contact follow-up will require contact details uploaded (line list, worksheet or contact notification) within the investigation.

See Document Mgmt-Uploading – IOM WS