

Panorama – IOM WORK STANDARD	Lab Quick Entry – WS V4.4			Name of Activity: Lab Quick Entry (after Investigation created)		
	Role performing Activity:					
	Location:			Department:		
	Document Owner:					
Date Prepared: April, 2018		Last Revision: Feb 2022		Date Approved:		

Note: Only enter tests/results relevant to the disease under investigation even if there are multiple on the same lab requisition/report. (i.e. Hep C case – only enter the hep C results – do not enter the Hep B, Hep A, etc). Results that impact immunization eligibility are recorded in the appropriate immunization field.

Essential Tasks:

1. Important: Ensure you have both the correct client(1) and the correct investigation(2) in context. At the top of the 'Investigation Summary' page you should see both the client info and the investigation info.

ACTIVE

1	Client ID: <input type="text" value="82001"/> Date of Birth / Age: 1999 Mar 01 / 23 years	Name (Last, First Middle) / Gender: Fluenza, Birdie / Male Phone Number: mobile contact: 306-551-2121	Preferred Alternate Name: - Address: 123 any Boulevard South, Grenfell, Saskatchewan, Canada	Health Card No: 999911911 Additional ID Type / Additional ID: Provincial health service provider identifier / -
2	Investigation ID: <input type="text" value="264"/> Disease: Verotoxigenic Escherichia coli infection	Status: OPEN PHAC Date/Type: 2021 Aug 01 / Specimen Collection	Disposition: Follow up - Complete Etiologic Agent: Escherichia coli / O91	Age at time of Investigation: 23 years Authority/Classification: Provincial / Case - Confirmed / 2022 Mar 11
3	Encounter Date: <input type="text" value="2022 Jun 10"/>	Encounter Group / Type: 3 - Enteric / Communication	Encounter Activity: -	

There should not be a third bar (3) called 'Encounter'. If there is, go to 'Recent Work' and click on just the investigation to remove it before continuing.

The screenshot shows the 'Recent Work' section of the application. On the left, a navigation menu has 'Recent Work' highlighted with a red box. Below it are search options for Investigations, Lab, Exposures, Interventions, and Clients. The main area displays a list of three items:

- Client: [dog_brown \(Client ID: 75953\)](#)
 - Investigation: [INV: Gonococcal infection](#) (indicated by a red arrow)
 - Encounter: [ENC: 2018 Oct 12](#)
- Client: [Kennedy, Sarah Adkins \(Client ID: 69850\)](#)
 - Immunization: [Summary](#)
- Client: [Tree, Redwood \(Client ID: 82083\)](#)
 - Investigation: [INV: Chlamydia trachomatis infection](#)

2. LHN > INVESTIGATION > LAB > LAB QUICK ENTRY

Lab Quick Entry screen will display with the *encounter group prepopulating* from previously created investigation. (if it did not prepopulate – ensure the investigation is in context)

- Service Delivery Location (SDL) - Select your current location (if not defaulting).
 - Click on “Find” Button then Click on “Select” Button
- Resulting Lab (**MUST CHANGE FROM THE DEFAULTED SDL TO THE ACTUAL LAB NAME**)
 - Select radio button beside either:
 - **“Use Favorite locations”** -select lab name from drop down list (Labs you entered in your user profile page)
 - To select these, see IOM WS – User Profile – Set “Resulting Lab” Favorites (SDL Laboratories) – WS v4.4
 - OR **“Use Another Location”** if the lab’s name is not in your favorites.
 - Click on “Find” Button
 - Type in where your lab was processed (start typing ‘LAB’ then select from choices – if not found, select Lab – other. The lab name can be entered in ‘test annotations text box below)
 - Click on “Select” Button
- Enter PH Received Date
 - **Definition:** Date Public Health physically retrieves the lab from the fax machine
- Enter Lab Report Date/Time
 - **Definition:** Actual lab reported date as printed on the lab report (not the fax machine date)
- Enter the Accession number from the lab. (UPDATE: all types of accession numbers are to be entered here regardless of the resulting lab type)
- Ordering Provider
 - Select radio button beside “Use other provider”
 - Enter Ordering provider name (and phone number if known)
- Test name or Result name
 - Type Test name or Result name. (Both include the same type ahead options)
 - **Use the resource ‘(Lab) List of releveant Test Names – Result Names by disease 2018 09 26’ to type ahead in the box and then click on the correct name from drop down list that populates.**
 - Click “Select Test/Result” Button
 - Page will reload with test name prepopulated on screen
 - Select Specimen Type - from drop down list
 - Select Specimen Site – select site if known, can be left blank
 - Add Specimen Description –optional (i.e. swab from left ankle)
 - Enter Collection Date (enter collection time, if applicable)
 - **DEFINITION:** The date the sample was collected as recorded on the lab report. If none, use the date the client reports (i.e. ‘I went to the lab for the blood work on July 2’) or the lab received date (the date the specimen arrived at the lab)
 - **Required for PHAC date to calculate for reporting**

- Enter Test Annotations (if applicable - supplemental information or name of lab if 'lab-other' was chosen in Resulting lab section.)
- Ensure the Correct result name is prepopulated
- Select Result Status from drop down list
- Select Interpreted Result from drop down list (not test result)
 - **Does this result indicate the client is actually infected?**
 - **NOTE: A 'Positive' result status is required for the PHAC date to calculate for reporting**
 - Definition of 'Positive': confirms infection with the disease being investigation.** (if recording a positive result of **immunity** – do not select 'positive', leave blank and record 'immune' in the 'result value' field.)
- Select Result Date
 - Will be autopopulated to reported date, can be changed if necessary.
 - NOTE: Result Date is required if Collection date is not available in order for PHAC date to calculate, for reporting
 - DEFINITION: The date the lab determine the “interpreted result” and may be the same as the date reported
- Enter Result Value, Result Units – **this is the actual test result as printed on the lab report**
 - Enter what the lab result value is as printed (i.e. positive, negative, present, reactive, immune, RPR 1:16, Hep B titer >1000 IU/L, etc).
- Flag – DO NOT USE
- Disease – will not pre-populate- **Must select a disease (used to calculate the PHAC date for reports).**
- Microorganism – optional (other fields may appear - disease specific for serotype, genotype etc. – do not need to record here – these will be required on the 'Disease Event History' Page.
- Result Description – Add additional descriptors if needed. *(Could include; numeric values (General), diagnosis, a textual representation of the result (Microbiology), or pathologist's interpretation (Pathology) for this Result.)*



If Additional Tests and results need to be entered from the same requisition/accession #, do so before saving – i.e. CT/GC and Syphilis, Hep B

- Notify Investigator Section – Do Not Use
- Click on “SAVE” Button (once all results have been added)



- ✓ Remember to Scan and upload the lab report into investigation context documents. See Document management WS

NOTE: Do not upload documents from within the lab page – instead, use the LHN – document management access instead.