



**Meadow Lake Tribal Council  
8003 Flying Dust Reserve  
Meadow Lake, SK S9X 1T8**

**Phone: (306) 236-5654  
Fax: (306) 236-6301**

## **Dental Oral Health Aide Employment Opportunity**

MLTC Health & Social Development Department is seeking a dynamic motivated individual to fill to fill a full-time position of Dental Oral Health Aide.

Reporting to MLTC Dental Therapist Supervisor and under the direction of the Director of Health, the Dental Oral Health Aide will work with the Dental Therapist Supervisor and Dental Therapist to provide preventative services for the MLTC First Nations Communities.

### **POSITIONS DUTIES (include but not limited to):**

- Gather dental and medical history consent forms
- Complete all aspects of: Dental service daily record, COHI participant list, COHI aide monthly report, COHI services record, screening form in an appropriate confidential manner.
- Implement and Deliver a fluoride varnish program for 0-7 year old children
- Deliver oral health information sessions to parents/caregivers, grandparents, expectant mothers, single dads, consisting of basic oral hygiene methods and to include motivational interviewing technique
- Conduct home visits to discuss oral health issues and to explain services available
- Distribute oral health information for community use
- Arrange and book appointments with parents/caregivers for COHI services
- Establish a dental home for infants and children
- Establish a referral system to oral health professional, for children requiring dental treatment

### **QUALIFICATIONS/ SKILLS/ABILITIES:**

- Grade 12 Diploma
- On-site training on COHI - Children's Oral Health Initiative Training Module
- Proficient with computers, i.e., Microsoft Office 2010, word, excel, power-point and outlook
- Ability to travel and must possess a valid driver's license
- Work with minimal supervision, independently and prioritize multiple demands
- Excellent organizational, interpersonal, communications skills

**Interested applicants are invited to submit:** A letter of application, resume stating qualifications, related work experience, copies of credentials, current RCMP Security Clearance/Vulnerable Sector Check, copy of valid driver's license, and three (3) current professional *Supervisory* references to:

**Human Resource Department  
8003 Flying Dust Reserve  
MEADOW LAKE, SK S9X 1T8  
Email: [hrdepartment@mltc.net](mailto:hrdepartment@mltc.net)  
Phone: (306) 236-5654 Fax: (306) 236-3509**

For more information on position requirements, please contact Jolene Iron, Senior Dental Therapist @ (306) 236-5817 or visit our website @[www.mltc.net](http://www.mltc.net).

**Deadline: Friday July 30, 2021**

*MLTC sincerely appreciates and thanks all individuals for their applications,  
however, only those selected for an interview will be contacted.*