



**Meadow Lake Tribal Council
8003 Flying Dust Reserve
Meadow Lake, SK S9X 1T8**

**Phone: (306)236-5654
Fax: (306)236-6301**

Mistahey Musqua Treatment Centre (MMTC) Manager Employment Opportunity

The Meadow Lake Tribal Council is seeking a highly motivated individual to fill the full-time permanent position of Manager for the Mistahey Musqua Treatment Centre (MMTC). The Senior Administrator is responsible and accountable to the Community Wellness Director for the organization, management, supervision, and service delivery of the MMTC Treatment Program. This position has the mandate to run MMTC within the policies, plans, and overall direction established by the MLTC Health & Social Development department. The MMTC is located on the Makwa Sahgaiehcan First Nation.

MMTC Philosophy: The philosophy of the Mistahey Musqua Treatment Centre is to promote an addiction free lifestyle and to enhance the health and well-being of our First Nation communities by providing holistic (physical, emotional, mental & spiritual) counseling services in the area of prevention, treatment and aftercare.

Qualifications:

- Must be addiction free, sober, and live a holistic healthy balanced lifestyle.
- A Chemical Dependency Certification course and/or equivalent certified course may be considered. A Social Work or Human Services certificate or degree may also be considered.
- Treatment Centre Program Management/Administration experience that includes the supervision of employees, with minimum five (5) years of experience and demonstrated knowledge in Mental Health and Addictions Counseling preferred.
- Knowledge and understanding of the links between alcohol/addictions treatment and health issues at the First Nation community level.
- Knowledge of First Nations history, culture, traditions, values; First Nation organizations/communities structure, procedures, and protocols, etc.
- Will possess excellent supervisory, interpersonal, time-management, and organizational skills.
- Will be knowledgeable with administrative procedures and possess basic accounting skills.
- Ability to speak/understand Cree/Dene is considered a valuable asset.
- Must have CPR & First Aid Training; must possess a valid driver's license.

Interested applicants are invited to submit: A letter of application; resume stating qualifications and employment history; copies of credentials; current RCMP Security Clearance with a Vulnerable Sector Check; a copy of valid driver's license; and a list of three (3) current professional *supervisory* references to:

**Human Resources Department
8003 Flying Dust Reserve
MEADOW LAKE, SK S9X 1T8
Email: hrdepartment@mltc.net
Phone: (306) 236-5654 Fax: (306) 236-3509**

For more information, please contact Josette Couillonneur, Community Wellness Director @ (306) 236-5817 or refer to the MLTC website @ www.mltc.net

Deadline: Friday, June 25, 2021

*MLTC sincerely appreciates and thanks all individuals for their applications,
however, only those selected for an interview will be contacted.*