

Peter Ballantyne Cree Nation

Health Services Inc.

CAREER OPPORTUNITY



JOB TITLE:

COMMUNITY HEALTH MANAGER

(Registered Nurse – RN/APP Preferred)

STATUS:

Permanent Full Time

LOCATION:

Prince Albert, SK

POSTED:

December 18th, 2018

DEADLINE:

January 18th, 2018 or until a suitable candidate is found

ABOUT PBCNHS

Peter Ballantyne Cree Nation Health Services is an incorporated non-profit First Nations health organization delivering health programs in the communities of Pelican Narrows, Deschambault Lake, Southend and Sturgeon Landing. PBCN Health Services is committed to striving for excellence, innovation and strengthening community development in health delivery.

Position Overview

The Community Health Manager is a Registered Nurse and is an integral part of the PBCNHS Health Management Team. Reporting directly to the Senior Primary Care & Community Health Manager the Community Manger will work in a collaborative role to provide leadership, management and support to the Community Health and Communicable Disease programs. They will assume responsibility for the overall direction and management of the Community Health and Communicable Disease programs and staff as well as the coordination and integration of these programs to meet community needs. The position is based out of the central office in Prince Albert and requires extensive travel to the PBCN communities.

General Responsibilities

1. Provide leadership and direction to the Community Health and Communicable Disease Programs.
 - a) Provide overall leadership, direction, orientation, training and evaluation to the nursing and support staff working in the Community Health and Communicable Disease programs
 - b) Work with the Community Health program staff to develop and enhance the Community Health and Communicable Disease programs and ensure the integration of the programs
 - c) Provide mentorship and capacity building for nursing and community staff working within these programs
 - d) Keep abreast of current program standards and best practice guidelines and ensure they are implemented in the community programs
 - e) Complete audits of the programs and ensure standards are being met
2. Provide Administrative Support
 - a) Provide overall leadership in developing and monitoring program direction through the 10 year Community Health plan and annual Community Health Operational plans, annual budgets and evaluation
 - b) Complete monthly, quarterly and annual program reports as required by FNIHB and PBCN Health Services
 - c) Ensure appropriate data is collected and maintained for planning and reporting purposes.
3. May be required to provide direct nursing services in the communities on occasion.

Qualifications

- Must be a registered nurse in good standing in a Canadian Province and be able to obtain registration with the Saskatchewan Registered Nurses Association. RN/AAP will be considered as asset.
- Extensive experience working in Community Health Nursing and/or Communicable Disease Control programs preferable in First Nation communities.
- Two or more years working in a management position is desirable.
- Excellent interpersonal, organizational, problem solving & public relation skills;
- Current Satisfactory Criminal Record Clearance & Vulnerable Sector Check;
- Must have a valid Class 5 driver's license as extensive travel is required;

How to Apply

Please send resumes and cover letters with professional references to:

Human Resources Manager humanresources@pbcnhs.ca

P.O. Box 339, Prince Albert, Saskatchewan S6V 5R7

Telephone: (306) 953-4425 **Fax:** (306) 953-0899

Peter Ballantyne Cree Nation Health Services Inc.



Opawikoscikan Reserve # 201, Box 339 | Prince Albert, SK S6V 5R7

www.pbcnhealthservices.org